

PIM SCHOOL INFORMATION SHEET
Indian Institute of Management Bangalore

Contact people:	Please indicate main contact person, others in international office Prof. Chetan Subramanian Associate Professor, Economics & Social Sciences Chairperson, International Affairs Dr. Randhir Mishra Head, International Affairs
Telephone/Fax: Emails	Of everyone listed above All contact people and main office email Tel: 91-80-2699-3345 Fax: 91-80-2658-4050 oiachair@iimb.ernet.in Tel: 91-80-2699 3396 sepoffice@iimb.ernet.in; uia@iimb.ernet.in
School address:	INDIAN INSTITUTE OF MANAGEMENT BANGALORE Bannerghatta Road Bangalore 560 076 India Where should exchange information be sent? Email: sepoffice@iimb.ernet.in
WWW-address:	Main urls for your graduate program, the international office, information for incoming exchange students, etc. http://www.iimb.ernet.in
Deadlines:	Please list all relevant nomination, application and other deadlines 1st March 2013 for the IV Term 1st May 2013 for the V Term 1st August 2013 for the VI Term
Required Documents:	What documents are required from the incoming exchange student (i.e., exchange application, passport copy, letter of financial guarantee, health forms, housing form, arrival form, etc.)? Brief resume along with two passport size photographs and the latest transcript from the School. A health certificate stating that student does not carry any infectious disease may also be included. Note: Since the principal objective of the exchange programme is to increase the cultural diversity of the campus, the exchange programme is not open to students holding an Indian Passport.
Study program:	What majors/concentrations does your school offer at the MBA or graduate levels that are open to exchange students? Are there other departments/colleges in which exchange students may attend classes? We offer compulsory (required) courses as electives in the following areas: • Financial Management • Marketing Management • Corporate Strategy and Policy • Human Resources Management and Organisational Behaviour

- Production and Operations Management
- Quantitative Methods and Information Systems
- Economic and Social Sciences

Exchange students are allowed to take one or two courses offered by the Post Graduate Programme in Software Enterprise Management

Courses:	<i>URL of course listings: website address for list of courses that are open to exchange students. Please note if there is a great disparity in the number of English language courses offered in spring vs. Fall</i> http://www.iimb.ernet.in/exchange Courses are offered during the spring and fall terms. Courses offered vary from year to year. Course offerings depend upon the number of students opting for a course. All courses are taught in the English language only.
Faculties/Colleges: Language of Instruction:	<i>Also list % of courses in English.</i> All courses are taught in English only.
Language requirement:	<i>Does your school have a language requirement? If so, which test/certification is required?</i> Yes. Proficiency in English language is compulsory.
Language courses:	<i>Are language courses offered to exchange students?</i> No.
Academic/Experience Requirements:	<i>Please list any academic or work experience prerequisites or recommendations or restrictions for student applicants.</i> To do a term at IIMB, one should be currently an MBA student or equivalent in a post graduate programme. He/She should be in his/her second year of the programme and must have completed the foundation course at the home institution. Undergraduate or first year students are not eligible to participate in the exchange programme. If the student is in an integrated course of bachelor and master level programme, the student must be in his/her fifth year.
Full-time Workload:	<i>Approximately how many courses are in a full-time load? How many credits per semester? How many contact hours per course? How many weeks do courses run?</i> Students at IIMB take a minimum of 15 and a maximum of 21 credits per term. Courses are usually 3 credits each but can be 2 credits as well. One credit implies one contact hour per week in the classroom. Most courses will require an average of about two hours of work outside the classroom in the form of readings, assignments, projects etc, for every hour of classroom contact. The number of credit hours taken by exchange students is determined by their school. Usually, exchange students find the program to be rigorous academically and take four or five 3-credit courses.
Learning Expectations:	<i>What is class format? How are class participation and attendance evaluated? What are class sizes?</i> The class format may be any one of these formats or a combination thereof: Lectures, classroom discussions, case studies, individual and group projects, term papers, role plays, student projects, dissertations, business games and films. Every course will have a clear calendar of sessions and this will be made available to the students by the Post Graduate Programme (PGP) office on the

first day of the term.

Minimum attendance of 75 percent is required in every course. The PGP Office will keep a record of attendance in all courses. Students who do not meet the minimum attendance norm in a course will be awarded one full grade point lower than that secured by them in that course. This will be done by the PGP office and the teaching faculty concerned will be informed of the same.

The size of the class depends upon the number of students opting for a particular course. But there should be a minimum of fifteen students in a particular course, if it is to be taught.

Grading: *Summarize your school’s grading system. How are transcripts handled?*

GRADING SYSTEM

Grade	Description	Grade Point
A	Excellent	3.50-4.00
B	Good	2.50-3.49
C	Satisfactory	1.50-2.49
D	Low Pass	0.50-1.49
U	Unsatisfactory	0.00-0.49
I	INCOMPLETE (Final Grade Pending)	

When are exams held? **Tentative**

Exams: **IV Term: Mid-Term: 20-22 Jul and End Term: 27-30 Aug, 2013**
V Term: Mid-Term: 12-17 Oct and End Term: 23-28 Nov, 2013
VI Term: Mid-Term: 15-17 Jan, 2013 and End Term:22-27 Feb, 2014

Are there any special policies for exchange students? **No**
Are exams oral or written? **Written**

Term dates for the academic year 2013/2014

Calendar *What type of terms do you offer: semester /trimester /quarter system?*

Three terms in a year - Trimester

Fall 2013 *Expected arrival date*

Three days before the start of the term

Academic calendar including course dates and exam dates

Calendar 2013-2014 (Tentative) **

➤ **IV Term: June 17 to August 30, 2013**
Registration: June 10
Teaching: June 14-August 26
Mid-term Exams: July 20-22
End-term Exams: August 27-30

➤ **V Term: September 6 to November 27, 2013**
Registration: September 5
Teaching: Sepember 6 - November 22
Mid-term Exams: October 12-17
End-term Exams: November 23 to 27

➤ VI Term: December 12, 2013 to February 20, 2014
Registration: December 13
Teaching: December 11 to February 20
Mid-term Exams: January 15-17
End-term Exams: February 22-26

****Tentative.** Subject to minor modifications at the time of finalisation of academic calendar.

List all other dates that are relevant for exchange students including Orientation program date, class registration dates, foreign language course dates, holidays, etc.

A brief orientation programme will be held during the first week of the term.

Exchange students are required to send a letter of nomination through the Students Exchange Coordinator at their Institute along with a resume and photograph. This should be done five months in advance of the arrival so that there is enough time to complete all formalities. We will send a letter of acceptance, visa request letter and information package once we hear from the exchange coordinator.

Spring 2013:

Expected arrival date -Three days before the start of the term

*Academic calendar including course dates and exam dates
List all other dates that are relevant for exchange students including orientation program date, class registration dates, foreign language course dates, holidays, etc.*

Same as above

Summer programs or short-term programs

Does your school offer any programs outside the semester exchange that are open to exchange students? If so, please describe.

No

Living Expenses:

Exchange students may be accommodated in the students' hostel depending upon the availability. Students not accommodated on campus will be housed in a serviced apartment closer to the campus. Selection of on- and off-campus accommodation is based on random selection. In all probability, girl students will be accommodated on campus. However, in an eventuality they should be prepared to stay outside.

Sample costs for on campus housing

Hostel (dorm) room rent and service charge -
INR.20,000/- per term, subject to change
Students' mess - About INR.4,000/- per month (Veg food)
Non-veg food can be purchased at an extra cost.

A deposit that is refunded after deducting outstanding dues towards the night canteen, Student Activities Centre (SAC) run by students, Library, laser printing at the computer center - INR.40,000, subject to change. Those who will be staying outside have to deposit INR 20,000/- at the hostel at the beginning of the program

Sample costs for off campus housing

Approximately INR.10,000/- per month, excluding food , for a single occupancy room in a serviced apartment.

Academic Expenses:	<i>Estimate of academic expenses: books, course materials or registration costs</i> No costs are involved as the tuition is paid at their home institution.
Other Expenses:	<i>Estimate of other expenses including health insurance, student fees, language courses, local transportation, etc.</i> Apart from the above expenses we are not collecting any other student fees towards Tuition, library/computer/course material etc.
Health insurance:	<i>Are exchange students required to have health insurance? What is the cost?</i> Required, for INR 200,000.
Visa:	<i>What are the visa policies for exchange students coming to your school?</i> Students have to get their visas from the Indian Embassy in their country based on the Visa letter issued to the student
Facilities:	<i>Briefly describe your campus amenities: library, computer services, student center, health club, etc.</i> Computer centre, internet and e-mail access, library, photocopying, bank, locker, post office, book store, cafeteria, snack bar, store for general supplies, fruit and vegetable shop, travel agency, medical centre, barber, laundry service, clubs for social and professional interaction, sports & cultural activities.
Student Services:	<i>Please list all the services offered to exchange students such as cultural or social activities, peer advisors/buddies, career counselling, academic advising, student clubs, etc.</i> We arrange yoga classes, local sight seeing, outside Bangalore trip, host family and buddy programme for the exchange students.
Orientation	<i>Do you run an orientation program each semester? Is it required? Dates?</i> Yes. At the start of the term
Internships:	<i>Does your school allow exchange students to compete for internships? What resources are offered?</i> Determined on a case-by-case basis.
Exchange Coordinator Services:	<i>How involved are you/your office with exchange students? Please indicate if above services are managed by; a separate office.</i> There is a separate office for the International Affairs which is headed by one Chairperson and one Administrative Officer
Info Dissemination:	<i>How is exchange info from your school disseminated?</i> Web ☐ Email ☒ Mail ☐

Note: 1. Students are expected to arrive only on a student visa. IIMB will not be in a position to provide documentary or another form of support for students travelling on visas of any other type. IIMB will not give any undertaking or financial guarantee for stay in India or renewal of residence permit.

2. We will allow a maximum period of three weeks after the end of the term-end exams to enable students to travel in India or for any other legitimate purpose. Requests for extension of residence permit beyond the three-week period will not be entertained. Students must make their travel plans keeping the time available for them.